

Beech Underwriting Agencies Limited Data Protection and Privacy Policy

This policy sets out how Beech Underwriting Agencies Limited, a company registered in England and Wales with number 4198812, registered office, 12 Starnes Court, Maidstone, Kent, ME14 1EB ("Beech", "we", "us" and "our") uses and protects any information that you do provide when you choose Beech to arrange an insurance product. Here you can read further information about how we use and protect your data. When you arrange an insurance policy with us you are agreeing to the terms set out, and consenting to the use of data described, in this policy.

Beech is registered with the Information Commissioners Office, registration number Z561914X.

[Personal information](#)

Firstly, personal information is about you as an individual. Even though a product may be bought by a Limited Company, Beech may require personal information about the directors and/or members.

In providing you with our services, Beech may handle your personal information. Personal information is information about you from which you can be identified, such as, but not limited to your name, address, postcode, date of birth or passport details.

By providing data and/or information about you to us or our agents, you consent to the use of your data and information as described or referred to in this privacy notice. If we make a change to any of the ways in which we process personal information, we will update this web page with an updated date displayed at the top of this page, so please check back regularly for updates.

[Security of your information](#)

We are committed to keeping your personal information secure. We have put in place physical, electronic and operational procedures intended to safeguard and secure the information we collect. All Beech staff have a legal duty to respect the confidentiality of your information, and access to your confidential information is restricted only to those who have a reasonable need to access it.

[Information we may hold about you](#)

The information we hold about you may include the following:

- basic details such as name, address, contact details and date of birth
- copies of passport information
- details of contact we have had with you such as referrals and quotes
- details of insurance policies you have with us
- information about claims and incidents that have been reported
- other information we receive from your agent that is relevant to preparing quotes and issuing insurance documents

[When we collect your information](#)

Information about you is collected when:

- you apply for a quote or policy
- you enter into a contract with Beech for the provision of insurance

You or your agent/broker may supply us with information by telephone, email or in writing.

We may also obtain information from third parties such as credit agencies, legal representatives or government agencies for the purposes of carrying out sanctions checks.

When we process claims or investigate a complaint on your behalf, Beech may also request and obtain further details from you. The information may be sought either at the time of processing or subsequently, for the purposes of ensuring the accuracy of information and the administering of claims or complaints

[Sharing information](#)

Information about you will only be shared with our partners in the “insurance chain” and solely for the purpose of administering your policy and any claims that may be made. This will include your agent/broker, Lloyds brokers, Lloyds syndicates, surveyors and claims handlers.

We may also share your information in order to detect and prevent or to help the prosecution of financial crime. If we suspect fraudulent activity we may share your information with fraud prevention or law enforcement agencies and/or other organisations.

We do not share your personal information with anyone else. For clarity, Beech does not sell or otherwise pass on any information for marketing or other purposes.

[Using your information](#)

We use your personal information to provide you with our services. This may include:

- responding to your queries, including providing quotes
- issuing insurance policies
- the administration of claims by appointed claims handlers
- internal record keeping and administration
- responding to requests where we have a legal or regulatory obligation to do so
- checking the accuracy of information about you

[Keeping information](#)

We will only keep your personal information for as long as is necessary and in accordance with UK law.

[Accessing information](#)

If you have any data protection queries, please contact your broker or Beech:

Email: dataprotection@beechunderwriting.co.uk

Address: 12 Starnes Court, Union Street, Maidstone, Kent, ME14 1EB

You should also contact Beech to request a copy of the personal information we hold about you and to ask us to correct or remove (where justified) any inaccurate information. We may also ask you to provide additional documentation to confirm your identity or, if you are seeking to access personal information of another individual, proof of their consent or your legal right to receive their personal information.

[Right of erasure](#)

You have the right to instruct us to remove any personal information held by us. However doing so may prejudice any historical claims being made against you.

Erasement of your data means exactly that. All of your personal information would be deleted from our records and therefore we would be unable to assist you with any information about any insurance product, claim or legal dispute.

[Updating this Privacy Notice](#)

We review and update this notice regularly. The latest copy of this notice can be found on this web page.